

COMMUNITY ENGAGEMENT LIAISON

Field	Indigenous and Community Relations
Type	Full-Time, Permanent
Location	Merritt, BC
Reports To	Manager of Community Relations
Travel	Travel within the local area is required. Occasional evening and weekend community events may be required

ABOUT WESTHAVEN DUNDEE JOINT VENTURE

Westhaven Dundee Joint Venture ("Westhaven Dundee JV") is a mineral exploration and development partnership between Westhaven Gold Corp. and Dundee Corporation, focused on advancing gold and silver projects within Nlaka'pamux Territory.

Our team brings decades of experience in the responsible discovery, development, and operation of mineral projects across Canada and internationally. We believe that strong relationships with Indigenous Nations and local communities are essential to responsible exploration and the successful advancement of projects toward development.

As our projects continue to grow, we're building a team that reflects the ambition of our work. We're looking for motivated, hardworking, and collaborative people who are eager to grow their careers while helping shape the next chapter of the Shovelnose Project.

ABOUT THE ROLE

Westhaven Dundee JV is committed to building respectful, long-term relationships with nleʔképmx communities. We are seeking a Community Engagement Liaison, a community-based position that will play an important role in strengthening communication and fostering positive relationships between Westhaven Dundee JV and nleʔképmx communities.

Reporting to the Manager of Community Relations, the Community Engagement Liaison will help ensure community members are informed about project activities, employment and training opportunities, and community initiatives. As a trusted local presence, you will serve as a welcoming



point of contact for questions, ideas, and feedback while helping to build understanding, support community engagement, and strengthen connections between Westhaven Dundee JV, and community members.

This role offers an opportunity to contribute to meaningful relationship-building while supporting the responsible advancement of the Shovelnose Project.

This is an excellent opportunity for someone who enjoys working with people, values community relationships, and wants to make a positive contribution close to home.

KEY RESPONSIBILITIES

Community Relationships

- Build positive, respectful relationships with community members, Elders, and Knowledge Holders.
- Serve as a trusted and approachable point of contact.
- Support communication between Westhaven Dundee JV, and nleʔképmx communities.
- Help ensure community interests and perspectives are heard.

Community Engagement

- Assist with planning and coordinating community meetings, open houses, information sessions, and cultural events.
- Represent Westhaven at community events when appropriate.
- Support site visits and project tours.
- Help encourage participation in community engagement activities.

Communications

- Assist in preparing newsletters, community notices, posters, and social media updates.
- Respond to community inquiries or connect people with the appropriate Westhaven Dundee JV staff.
- Help keep community contact information and engagement records up to date.

Employment & Community Opportunities

- Promote employment, training, contracting, scholarship, and internship opportunities.
- Assist community members with accessing employment information.
- Support recruitment activities and community outreach initiatives.



Administration

- Maintain records of meetings, engagement activities, and community feedback.
- Assist with reports, presentations, and tracking community engagement activities.
- Support the Community Relations Manager with day-to-day administrative tasks.

QUALIFICATIONS & EXPERIENCE

We're looking for someone who:

- Enjoys working with people and building positive relationships;
- Communicates respectfully, professionally, and with cultural awareness;
- Is organized, dependable, and able to manage competing priorities;
- Listens actively, maintains confidentiality, and exercises sound judgment;
- Works effectively both independently and as part of a team;
- Is comfortable using Microsoft Office applications;
- Has strong ties to nle?kémx communities or an interest in supporting meaningful community engagement.
- Experience in customer service, administration, communications, community engagement, or working with Indigenous communities is also an asset.

Requirements:

- High school diploma or equivalent.
- Valid Class 5 Driver's Licence is preferred.
- Willingness to attend occasional evening or weekend community events.
- Ability to travel within the local area as required.

BENEFITS

Westhaven Dundee JV, offers a competitive compensation and benefits package, opportunities for professional development, and the chance to be part of a collaborative team committed to responsible mineral exploration and development, and building meaningful relationships with local communities.



For nleʔképmx Nation members or those with connections to the Nation, Westhaven Dundee JV will provide 3 paid and 2 unpaid cultural days per year as well as flexibility to participate in nleʔképmxcín classes during the workday.

WHY JOIN WESTHAVEN DUNDEE JV?

At Westhaven Dundee JV, relationships matter. We are committed to working collaboratively with nleʔképmx communities through open communication, respect, and shared opportunities.

As the Community Engagement Liaison, you will play an important role in helping build lasting relationships while supporting community participation, employment opportunities, and meaningful engagement.

If you are passionate about your community and enjoy connecting with people, we encourage you to apply.

HOW TO APPLY

Qualified candidates are invited to submit a resume and cover letter to careers@westhavengold.com.

All Applicants MUST be legally entitled to work in Canada. Priority hiring consideration will be given to Indigenous Nations members who reside within the territories where our projects are located.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.